

**POLICY AND PROCEDURES REGARDING THE ISSUANCE OF EMERGENCY ARIZONA ANTIQUITIES ACT PERMITS**

A.R.S. § 41-841 and § 41-844;

Rules Implementing A.R.S. § 15-1631 and § 41-841 et seq., The Arizona Antiquities Act

I. Policy

Rules Implementing A.R.S. § 15-1631 and § 41-841 et seq., The Arizona Antiquities Act (AAA), Policy 8-202, Permit Application and Review: “The Director may issue a permit in the absence of a completed, written application where a delay could cause damage to an archaeological or paleontological site or where the interests of the State would be served by such prompt action.”

On a case-by-case basis, ASM will issue AAA project-specific permits in the event of a situation that poses an immediate threat to public safety or to the safety of an archaeological site.

II. Procedures:

A. To apply for an emergency permit:

1. Notify ASM of the situation and request the issuance of an emergency permit. Include the site number (if applicable), land owner, and indicate the nature of the emergency.
2. If ASM’s Director approves the issuance of an emergency permit, the following materials should be submitted to ASM’s Permits Office:
 - a. Before fieldwork may begin:
 - i. an electronic copy of a signed permit application and a map depicting the project area and affected site with a USGS quadrangle base map (at 1:24,000 scale, neither reduced nor enlarged);
 - ii. an ASM quote request; and
 - iii. a site number request form (if applicable).
 - b. Within 30 days of permit issuance:
 - i. a hard copy of the signed permit application;
 - ii. a hard copy of the project’s treatment plan for ASM’s review and approval;
 - iii. if a general monitoring and discovery plan is being used, a "Permit Application Addendum: Work Conducted Under a General Work Plan" form;
 - iv. an Accession Number Request form; and
 - v. payment of Invoice #1.
 - c. If the above materials are not received within 30 days of issuance of the emergency permit, the permit will be considered invalid.

B. Please note:

1. Expedited permit fees will be waived in the event of an emergency situation.
2. Emergency situations may include, but are not limited to:
 - a. pipeline breaks (gas, water, sewer, etc.);
 - b. damaged power lines;
 - c. flooding;
 - d. work that has already been initiated outside the boundaries of a known site (or not on state land) which **unexpectedly** will cross onto state land and/or cross the boundary of a known site; or

- e. work that has already been initiated outside the boundaries of a known site on state land which results in the identification of a previously unreported archaeological site (subsurface finds that do not fit the ASM site definition need not be reported).