

EXECUTIVE SUMMARY

Item Name:

- Action Item
 Committee Recommendation to Full Board
 First Read of Proposed Policy Change
 Information or Discussion Item

Issue: The University of Arizona asks the Committee to recommend adoption of the Arizona State Museum rate and fee structure, pursuant to ARS § 15-1631. The rate and fee structure applies to mandated cultural resource management services provided by the Arizona State Museum.

Enterprise Strategic Plan

- Empower Student Success and Learning
 Advance Educational Attainment within Arizona
 Create New Knowledge
 Impact Arizona
 Compliance
 Real property purchase/sale/lease
 Other:

Statutory/Policy Requirements

ARS § 15-1631 (State Museum, Management, Fees)
 ARS § 41-841, et seq., § 41-865 (Arizona Antiquities Act and Arizona Burial Laws)
 ABOR Policy Manual Chapter 8 (Arizona State Museum and Fees for Services)

Background/History of Previous Board Action

- Arizona State Museum (ASM), a unit of the University of Arizona, is mandated by State statutes and ABOR policies as the permitting authority for archaeological activities in Arizona and is a public repository for the in-perpetuity curation of archaeological materials recovered from state, county, and municipal lands in Arizona.
- ABOR policies provide ASM the framework and scope to implement Federal and State requirements for the curation in perpetuity of archaeological collections resulting from archaeological activities.
- ASM has met State statutory requirements to post public notice of intent and to provide a public comment process, all of which has informed revisions to the current final rate proposal (see ASM website for all supporting materials -

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<http://www.statemuseum.arizona.edu/services>)

- ASM submission of Notice of Intent to Increase Fees for Services to ABOR (December 2016).
 - Posting of Notice of Intent to Increase Fees for Services on ASM website (December 2016)
 - ABOR submission of Notice of Intent to Increase Fees for Services to Secretary of State (January 2017; published in Arizona Register February 2017)
 - E-mail notification sent to stakeholders (January 2017).
 - Posting of Draft Proposal to Increase Fees for Services on ASM website (January 2017)
 - First Public Comment Period (February – March 2017)
 - Posting of Revised Draft Proposal to Increase Fees for Services (April 2017)
 - Second Public Comment Period (April – May 2017; extended to August 2017)
 - Posting of Final Rate Proposal to Increase Fees for Services in preparation for ABOR review (August 2017).
 - ABOR adoption review process (September – November 2017)
- In addition to its statutory responsibilities, ASM has engaged with multiple stakeholder groups including:
- Presentation of Preliminary Proposal to Increase Fees for Services to stakeholders (September and December 2016, in Tucson)
 - Presentation of Draft Proposal to Increase Fees for Services to ABOR (February 2017)
 - Convening of three stakeholder forums throughout the state, and a tribal summit (June – September 2017). Participants included 136 total representatives of 51 different organizations, including cultural resource management firms, tribes, state agencies, municipalities, and project proponents.
- In response to stakeholder input, UA has taken the following steps:
- Delayed implementation of the proposed rate until July 1, 2018
 - Agreed to honor all existing commitments under the current rate and fee structure for projects submitted before July 1, 2018
 - Reduced base billing units
 - Modified ASM business practices to align with the needs of CRM firms
 - Modified fee rates
- Because there is remaining storage capacity within the university space currently assigned to the ASM, The University of Arizona will continue to support the space allocations costs associated with the in-perpetuity curation of artifacts and documents until this current storage capacity is exhausted, which results in the reduction of the total in-perpetuity curation costs to \$613/half box for artifacts and \$66.50/inch for documents.
- The final rate and fee proposal is

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Proposed Hourly Service Rates	Original Proposal	Updated Proposal
Assistant	\$38.00	\$38.00
Specialist	\$83.00	\$83.00
Professional	\$125.00	\$125.00
Proposed In-Perpetuity Curation Fees		
Curation of 1 half cubic foot box of artifacts	\$1,502.00	\$613.00
Curation of 1 linear inch of documents	\$214.75	\$66.50

Examples comparing the current fee structure vs. the updated proposal are attached.

Discussion

- Per ARS § 41-844, the expenses that ASM incurs in providing its state-mandated cultural resource management services shall be borne by the construction or similar project to which they relate.
- The final fee and rate structure provides clients a transparent model that is scalable to the specific project scope of work and enables full recovery of costs.

Requested Action

The University of Arizona asks that the Committee recommend adoption of the proposed Arizona State Museum rate and fee structure, pursuant to ARS § 15-1631. The Committee recommends that within the next three years the University of Arizona review the fee structure to consider adding a fixed fee for small projects and to review the in-perpetuity curation requirements.