



**MANDATED PROGRAMS
RATE AND FEE SCHEDULE**

Section 1. Services Offered

a. State-Mandated Services

Service	Business days to complete	Type of Cost Applied
Arizona Antiquities Act Permit Issuance		
Project-specific	20	-
Blanket	20	-
Arizona Antiquities Act Permit Compliance Review	20	Hourly Rate
Burial Discovery Agreement Issuance		
Project-specific	60-90	-
Standard	20	-
General	20	-
Burial Discovery Agreement Compliance Review		
Any portion of project area on State land	20	Hourly Rate
Project area entirely on Private land	20	-
Project Registration	20	Hourly Rate, Fee (in-perpetuity curation)
Repository Services Agreement	20	Hourly Rate
Project Director/Principal Investigator Review	20	Hourly Rate
Request an ASM Site Number	20	Hourly Rate

b. Value-Added Services

Service	Business days to complete	Type of Cost Applied
Archaeological Records Office		
Document Request	10-20	Hourly Rate
Records Research for Archaeologists	Customized schedule	Hourly Rate
Arizona Antiquities Act Permits Office		
Cultural Resources Summary Letter for Non-archaeologists	20	\$500.00 Fee
Repatriation Office		
Consultation Regarding Human Remains Discovery	Customized schedule	Hourly Rate, Fee
Burial Excavation and Documentation	Customized schedule	Hourly Rate

Section 2. Rates and Fees

a. Rates

Hourly rates as established by A.R.S. § 15-1631 (as amended) and are subject to change through the process described in Arizona Board of Regents rules implementing A.R.S. § 15-1631 (as amended).

Service Provider Level	Hourly Rate
Assistant	\$38.00
Specialist	\$83.00
Professional	\$125.00

b. Fees: In-perpetuity Curation

In-perpetuity Curation Fees as established by A.R.S. § 15-1631 (as amended) and are subject to change through the process described in Arizona Board of Regents rules implementing A.R.S. § 15-1631 (as amended).

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Type	Cost per unit
One half cubic foot box of artifacts	\$613.00
One linear inch of documentation	\$66.50

Section 3. Services that can be Expedited

Service	Business days (*denotes expedited fee)	
	5*	6-10*
Burial Discovery Agreement ^o		
Standard	\$3,000.00	\$2,000.00
General	\$2,000.00	\$1,000.00
Project area located entirely on Private land	\$2,000.00	\$1,000.00
^o We are no longer able to offer Project-specific Burial Discovery Agreements as an expedited service until further notice.		
Arizona Antiquities Act Project Specific Permit		
General work plan	\$1,000.00	\$750.00
Project Specific	\$2,000.00	\$1,000.00
Arizona Antiquities Act Blanket Permit	\$1,000.00	\$750.00
Repository Agreement	\$1,000.00	\$750.00
Request an ASM Site Number		
1-5 ASM site numbers	\$350.00	\$200.00
6-15 ASM site numbers	\$700.00	\$400.00
16-30 ⁺ ASM site numbers	\$1050.00	\$600.00
⁺ No expedition is available for projects with 31 or more sites.		
Cultural Resources Summary Letter for Non-archaeologists	\$1,000.00	\$750.00

Section 4. Please Note

- All services offered by the ASM must be requested through the ASM Request Quote for Services website: <https://uavpr.arizona.edu/ASM/quoterequest/index.php>
- See the FAQ, available on the ASM website, for more information regarding services offered by the ASM: <https://statemuseum.arizona.edu/crm/questions>
- Contact the AZSITE manager for information regarding AZSITE services: <https://statemuseum.arizona.edu/crm/azsite>
- A business day is defined as any day, Monday-Friday, 8am-4pm, excluding University of Arizona holidays. Communications sent after 4pm, Monday-Friday will be answered on the next business day. See the University of Arizona website for scheduled holidays: https://hr.arizona.edu/sites/default/files/hr/employees-affiliates/Benefits/Holidays_2019-2024.pdf



e. ASM provides a scope-dependent quote, based on the variables reported in the ASM Request Quote for Services website. The quoted amount for services charged at an hourly rate is based on historical data identifying the average amount of time it takes ASM personnel to complete each task in the service, the necessary staff classification to complete each task, and the appropriate hourly service rate thereof. These data are not subject to change through the process described in Arizona Board of Regents rules implementing A.R.S. § 15-1631 (as amended) and can be adjusted based on increased efficiencies or developing needs.

f. Timelines for quotes, invoices, receiving payment, scheduling services:

- All quote requests submitted to the ASM Request Quote for Services website are reviewed by ASM personnel for compliance with Arizona Antiquities Act. The quote is emailed to the requestor within two business days, unless feedback is necessary. If a Value-added service is requested, the customized quote may require more than two business days to complete. Once the quote is approved, an invoice is issued within two business days of quote approval.
 - Credit Card Payments that are received before 4pm MST (Arizona Time) on regular business days will be posted the day they are received. Credit Card Payments received after 4pm MST (Arizona Time), will be posted on the next regular business day. Check payments are posted the same business day received in the RII Business Center.
 - ASM services are scheduled once payment and all appropriate forms are received. If an expedited service has not been selected, services are usually delivered within 20 business days.
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